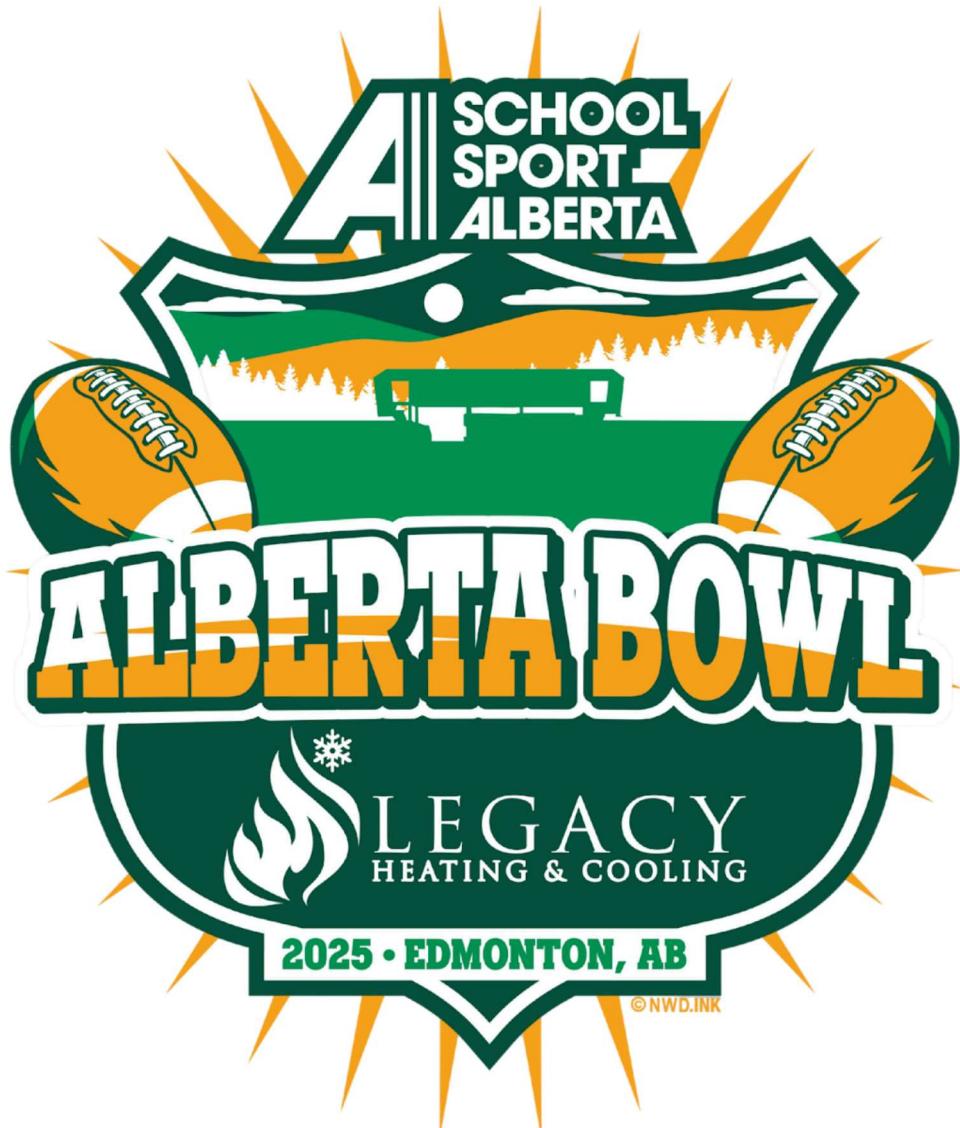




## TECHNICAL PACKAGE / HOST INFORMATION



2025 ALBERTA BOWL

NOVEMBER 28-29, 2025

JASPER PLACE BOWL, EDMONTON, AB

**SET  
THE  
BAR**



## TABLE OF CONTENTS

<b>TABLE OF CONTENTS</b>	2
<b>1. TECHNICAL PACKAGE</b>	3
A. PROVINCIAL CHAMPIONSHIP OVERVIEW: ALBERTA BOWL	3
B. COACHES MEETING	3
C. SCHEDULE	3
D. TOURNAMENT FEES	4
E. PRE & POST GAME SEQUENCING	4
F. TEAM ENTRANCE	5
G. GRIEVANCES & DISCIPLINE	5
H. COMPETITION UNIFORM	5
<b>2. HOST INFORMATION</b>	6
A. VENUE INFORMATION	6
B. ACCOMMODATIONS	6
C. FOOD & BEVERAGE	6
D. PARKING / TRANSPORTATION	6
F. TICKETING	7
G. LIVE STREAMING	7
H. MERCHANDISE	7
I. SPORTSMANSHIP	7
J. PHOTOGRAPHY / SOCIAL MEDIA	8
K. MEDICAL / EMERGENCY ACTION PLAN (EAP)	8

## 1. TECHNICAL PACKAGE

### A. PROVINCIAL CHAMPIONSHIP OVERVIEW: ALBERTA BOWL

DATE	Friday November 28 & Saturday November 29, 2025
VENUE	<a href="#">Jasper Place Bowl, Edmonton, AB</a>
TOURNAMENT CHAIR	Tim Enger / <a href="mailto:tenger@telus.net">tenger@telus.net</a>
HOST ZONE: METRO EDMONTON HIGH SCHOOL ATHLETICS	Michelle Ross / <a href="mailto:michelle@metroathletics.ca">michelle@metroathletics.ca</a>
SSA FOOTBALL COMMISSIONER	Ian Rattan / <a href="mailto:ian.rattan@rdcrs.ca">ian.rattan@rdcrs.ca</a>
SSA OFFICE CONTACT	Deryk Venance / <a href="mailto:deryk@schoolsportalalberta.ca">deryk@schoolsportalalberta.ca</a>

#### VENUE DESCRIPTION AND SITE MAP(S):

- Jasper Place Bowl is a City of Edmonton owned sports facility located on the West side of Edmonton. It is situated between Jasper Place High School and St. Francis Xavier Catholic High School. Newly renovated in 2021, a new grandstand has been built to replace the original built in 1967. With the grandstand and a new artificial turf installed, Jasper Place Bowl is a premier sports facility in the province.

### A. COACHES MEETING

Will take place via Zoom at 8:00 pm on Monday, November 24th. The link will be sent out prior to the meeting.

### B. SCHEDULE

#### Thursday, November 27

4:00pm - 7:00pm	Practice times are 1.15HRS in length and will be at Jasper Place Bowl on Thursday November 27, 2025. The slots are ½ field slots; you will be sharing the field with another team.  Coaches who wish to book a practice for Thursday or Friday morning must do so by Monday November 24, 2025 by contacting Michelle Ross with the Metro Edmonton Athletic Association at <a href="mailto:michelle@metroathletics.ca">michelle@metroathletics.ca</a> .  Availability is on a first-come, first-served basis.
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#### Friday, November 28

2:30pm - 5:30pm	6-A-side Championship
6:00pm - 9:00pm	9-A-side Championship

## Saturday, November 29

11:00am - 2:00pm	3A Championship
2:30pm - 5:30pm	4A Championship
6:00pm - 9:00pm	5A Championship

## C. TOURNAMENT FEES

### FEE BREAKDOWN

- As per SSA Policy, Section XIII, 6.A, each football team participating in provincial quarterfinals will be charged an entry fee. If the team advances, additional fees will be applied per round to cover:
  - Officials' game fees, travel, accommodations and meals for all provincial quarter, semi and final games.
  - Snow removal contingency annual allocation of \$1,000. Any unused funds will go to the snow removal contingency fund; available to partially or fully support financial losses incurred as a result of snow removal costs.
- Each SSA Provincial Championship will charge an additional \$1 for each student on your roster; this fee will be added to the entry fees. 100% of the funds collected will be directed into an SSA scholarship fund to recognize student athletes that give back to their schools/communities by either coaching/officialating in school or community sport.
- All teams will be invoiced appropriately so please do not send a cheque in advance of receiving an invoice from SSA. Please also note that GST will be added to all registration fees because of CRA requirements.

## D. PRE & POST GAME SEQUENCING

### PREGAME PROTOCOL

- Please do not arrive earlier than one (1) hour and 30 minutes prior to kick-off
- If you are the first game to play, your warm-ups are 45 minutes prior to game time
- If you have a game preceding, you must wait until the conclusion of the Awards Ceremony for the prior game before to taking the field for warm-up
- The clock will be set to run 0:00; five minutes prior to the scheduled kick-off of your game
- With 10 minutes left on the clock prior to your game, please return to your locker room
- At 0:00 you will be expected to have your team lined up in numerical order in the walkway by your change room leading onto the field
- The visiting team will be announced first as they enter the field. South entrance to the field from the change rooms
- The home team will be announced second as they enter the field. North entrance to the field from the change rooms
- Both teams will line up on their respective 45-yard line. **DO NOT GO TO YOUR BENCH**

### **3 MINUTES BEFORE GAME TIME**

- Referees will be introduced

### **2 MINUTES BEFORE GAME TIME**

- Captains will be called to center field for the coin toss

### **1 MINUTE BEFORE GAME TIME**

- Playing of the National Anthem

### **POSTGAME PROTOCOL**

- IMMEDIATELY FOLLOWING THE GAME, save any post game discussions for the locker room. Please give a quick three cheers for your opponent, and proceed to shake hands with the other team.
- Following the handshake line, please have your team line-up along your 45 yard-line for awards presentation. A distinguished guest will help distribute the awards to each player
  - Silver medals will be handed out first
  - Gold medals will be handed out second
- Captains will be called forward to distribute Plaque and Banner
  - The silver medal team must stay on their respective 45 yard-line until the last award has been presented to the gold medal team.
- Once complete, the winning team can have 5 minutes under the goal posts to have pictures taken
- We are asking that teams vacate their locker rooms 30 minutes after the completion of their game

## **E. TEAM ENTRANCE**

- All teams are requested to arrive as a group. Only athletes and coaches who are listed on the official registration will be permitted free access to the facilities

## **F. GRIEVANCES & DISCIPLINE**

- Grievance/Discipline committees serve two key functions at the SSA Provincials, The first function is to deal with matters that occur during competition, typically discipline/conduct types of issues, and appeals that may arise from ejections, while the second function is to handle any other matters that arise that require dispute resolution.
- Alberta Bowl Grievance Committee will be made up of the SSA Football Commissioner, representative from the officials' association, and a member of the SSA Executive Committee or staff member.

## **G. COMPETITION UNIFORM**

- The home team will declare and communicate what color jerseys they will wear at the coaches meeting. The home team will occupy the bench on the North end of the west side of Jasper Place Bowl. The visiting team will occupy the bench on the South end of the west side of Jasper Place Bowl. For 5A and 9-a-side, the lower seed will be declared the home team. For 3A, 4A, and 6-a-side, the Northern representative will be declared the home team.
- Note: There will be no moving of benches. Both team benches are located on the West side of Jasper Place Bowl.

## 2. HOST INFORMATION

### A. VENUE INFORMATION

VENUE	<a href="#">Jasper Place Bowl, Edmonton, AB</a>
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- Jasper Place Bowl is a City of Edmonton owned sports facility located on the West side of Edmonton. It is situated between Jasper Place High School and St. Francis Xavier Catholic High School. Newly renovated in 2021, a new grandstand has been built to replace the original built in 1967. With the grandstand and a new artificial turf installed, Jasper Place Bowl is a premier sports facility in the province.

### B. ACCOMMODATIONS

#### SSA Partner Hotels

Option #1	<a href="#">Sandman Edmonton West</a>	17635 Stony Plain Rd Edmonton, AB CALL: 780-483-1385 2 Beds / \$119
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### C. FOOD & BEVERAGE

- Food and drink options will be available to purchase out of the concession stand at JP Bowl for spectators to purchase. There will be hot and cold options available for purchase.

### D. PARKING / TRANSPORTATION

- For **FAN PARKING**, there are multiple parking lots to be utilized around Jasper Place Bowl
  - St. Francis Xavier Catholic High School (9240 163 St NW)
  - Jasper Place Leisure Centre (9200 163 St NW)
  - Jasper Place High School (8950 163 St NW)
  - Aleda Patterson School (9220 165 St NW)
  - Street parking in the West Meadowlark Park neighborhood directly west of the stadium
- **FOR CHARTER BUS PARKING**, it will be located along 165 Street directly west of Jasper Place Bowl between 91 Avenue and 92A Avenue on the east side of the street across from Aleda Patterson School. Travelling teams please confirm with Michelle Ross of the Metro Athletic Association at [michelle@metroathletics.ca](mailto:michelle@metroathletics.ca) that you will be needing a space in that area for your bus.

## E. SPECTATOR GUIDELINES

- The center portion of the grandstand will be reserved for VIP's, SSA Staff & Executive, and volunteers.
- Spectators cheering for the Home Team will sit on the North side of the grandstand. Spectators cheering for the Visiting Team will sit on the South Side of the grandstand.

## F. TICKETING

- **Friday Pass - \$10**
- **Saturday Pass - \$15**
- **Age 10 & Under - Free**

## G. LIVE STREAMING

- **Friday Pass - \$10**
- **Saturday Pass - \$15**

## H. MERCHANDISE

- Northwest Designs will be onsite and provide a wide selection of SSA Alberta Bowl apparel offerings and give each athlete, parent, and fan the opportunity to customize on demand. In addition, all championship gear will be available for purchase online before and after the event.
- Friday, November 28: 2:30 PM - 7:00 PM
- Saturday, November 29: 11:00 AM - 7:00 PM
- If you would like to purchase merchandise online, please use the [Online Store Link](#) here.

## I. SPORTSMANSHIP

- Sportsmanship Pins - Nomination by QR Code Signage
- These pins should be given to individuals who exhibit outstanding displays of integrity, fair play and good sportsmanship. These keychains may be given to players, coaches, parents and spectators. These individuals should be recognized for bringing positive presence to the Championship and demonstrating consistent exemplary sportsmanlike behavior. Recipients of a sportsmanship keychain should show exemplary behavior.
  - Name, School, Jersey # (if applicable), and description of why they received the award.
  - Athlete/Coaches:
  - Conduct themselves in a positive nature/manner during, before and after the game
  - Offer positive feedback to opponents during the game
  - Shake hands before and after the game
  - Be courteous, polite and friendly at all times
  - Show good sportsmanship during the game
  - Show concern, respect or empathy for an opponent-display an outstanding act of sportsmanship, ethics or integrity
- Spectators/Parents:
  - Consistently give positive feedback to players/others

- Welcome opponents
- Positive comments before, during and after the game
- Be helpful to others (ie. willingly offer information about the game, score, scheduling, venue locations, etc. to onlookers)
- The sportsmanship committee or appropriate representative should personally award players their sportsmanship pins, at an appropriate time. When presenting pins to the athletes, identify their name, team, behavior and compliment them on their outstanding and consistent good sportsmanship. If possible, present the keychain using the PA system and in front of spectators. This presentation should be at an appropriate break in the action, after the race. Please remember that during the race it is not appropriate because players and coaches are focused on their performance and therefore the keychains should be presented in between.

## J. PHOTOGRAPHY / SOCIAL MEDIA

- To make sure we can find and celebrate all of your amazing content, please tag us @schoolsportalalberta and use our official hashtags: **#SchoolSportAlberta** or **#ssaprovs**. By using these hashtags, you help us showcase the best of School Sport Alberta and create a collective memory of this day
- Finally, please remember to be respectful and mindful of others' privacy when you are posting. Let's make this a positive and supportive experience for everyone, both in person and online

## K. MEDICAL / EMERGENCY ACTION PLAN (EAP)

VENUE	<a href="#">Jasper Place Bowl, Edmonton, AB</a>
TOURNAMENT CHAIR	Tim Enger
EMERGENCY SERVICES POINT PERSON	<b>Nicole McLean, Head Athletic Therapist, Football Alberta</b> <b>Dr. Darren Presley, Team Doctor, Football Alberta</b>
EMERGENCY PROTOCOL	Any initial injury on-field will be the responsibility of each team's trainers/athletic therapists. Ms. McLean and Dr. Presley will be in charge of anything serious enough that will require additional medical attention and/or emergency transportation. A Zoom meeting will be set up on Thursday, November 20 to go over the protocols with the host staff and a representative of each team.

### INCLEMENT WEATHER

- The games will go ahead as scheduled unless affected by unsafe air quality conditions, electrical storms, or extreme cold (i.e. -30). Each bench will be supplied with sideline heating.