SCHOOL SPORT ALBERTA

TECHNICAL PACKAGE / HOST INFORMATION

2026 3A BOYS & GIRLS
BASKETBALL PROVINCIAL CHAMPIONSHIPS
MARCH 18-21, 2026
COALDALE, AB

SET THE BAR

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1. TECHNICAL PACKAGE

A. PROVINCIAL CHAMPIONSHIP OVERVIEW: BASKETBALL

DATE	March 19-21, 2026
VENUES	Coaldale Prairie Winds Secondary (Host School) 2600 16 Ave #200, Coaldale, AB T1M 1N7 403 - 345 - 3383 https://www.coaldaleprairiewinds.ca/ RI Baker Middle School 2112 13th St, Coaldale, AB T1M 1L7 Kate Andrews High School 2112 21st St, Coaldale, AB T1M 1L9
TOURNAMENT CHAIR	Clayton Ressler / Clayton.Ressler@pallisersd.ab.ca / 587-223-7765
CPWS PRINCIPAL	Chad Jensen / Chad.Jensen@pallisersd.ab.ca / 403-345-3383
HOST SCHOOL	Coaldale Prairie Winds Secondary
SSA CONTACT	Deryk Venance / deryk@schoolsportalberta.ca / 587-404-9358

- **All 3 schools are located within Coaldale, approximately a 6 minute drive from one another.**
- **Please use the Coaldale Prairie Winds Secondary entrance. Do NOT use the Shift Recreation Center entrance.**

B. COACHES MEETING

- The **mandatory** Coaches/Captains meeting will take place via Google Meet at 7:00pm on Tuesday, March 17th.
- The link for this agenda is shared here.

C. SCHEDULE / OPENING CEREMONIES

Wednesday, March 18

12:00pm - 9:00pm	Team Practice Times & Team Photo Times

Thursday, March 19

8:00am - 9:00am	7:45am - 9:00am → Breakfast Banquet (Rec Center Gym) - Please wear matching team appropriate attire to the banquet and opening ceremonies. The banquet will include the following food items with gluten free options available; Scrambled eggs, Pork Sausage, Bacon, Hashbrowns, Pancakes, Fruit, Yogurt, Apple and Orange Juice, Tim Hortons Coffee and Hot Chocolate. 9:15am - 9:45am → Opening Ceremonies (PW Gym) 11:00am - 8:30pm → Gameplay

Friday, March 20

8:30am - 8:30pm	Gameplay

Saturday, March 21

8:30am - 6:30pm	Gameplay & Award Presentations

D. REGISTRATION

Fees

- Fees for the tournament will be $800. This includes the registration fee ($670) and the athletic therapist ($130).
- 2 methods of payment are available:
    i. Cheques can be made out to the host school, Coaldale Prairie Winds Secondary
    ii. An EFT can be sent to cpws_eft@pallisersd.ab.ca. Please include the memo of '2026 Provincial Tournament Entrance Fee'
- There is also an additional fee for the John Paton Pay it Forward, $1.00 per athlete which will need to be added when submitting payment.
- Registration Deadline - Registration will occur online using the Registration button on the SSA website. The online Forms include a team roster, team photo, and other important documents required by the host. **This is due by Monday, March 16, at noon.**

E. TEAM PICTURES / GAME PHOTOS

- Your team photo session will take place on Wednesday, March 18th.
    - Times are assigned to coordinate with your practice times. Individual player photos will also be taken to be used for their tournament player badge. Please visit the following link to see times.
    - Mountain West Photography will be on site in our Theatre taking photos.
    - Each team will also be given a complimentary team photo. All player/coach badges and lanyards will be given at the banquet the following morning on Thursday March 19th. This will act as coach/athlete admission into venues.
    - Teams are encouraged to wear their jerseys, or matching team gear.
- Paid photographers will be taking action shots of most games. Each team will be guaranteed at least one game to have coverage. Championship Saturday will have a photographer or videographer for all games in the Prairie Winds Gymnasium.
    - All photos will be uploaded to the SSA Google Drive.

F. PRACTICE SCHEDULE

- Practices will be 1 hour in length and provided at 3 venues on Wednesday March 18th, with the first slot available beginning at 1:30pm, and the last slot beginning at 8:30pm. Please be considerate of the time with teams before and after your practice.
- Please visit the following link to see your Practice Times
- If changes are necessary please contact Clayton.Ressler@pallisersd.ab.ca to see if accommodations can be made. Coordinating 24 teams for media and practices is difficult and we encourage you to adhere to the schedule as best as possible.

G. OFFICIALS

ABOA

- The Alberta Basketball Officials Association (ABOA) is recognized to provide officials for provincial competitions. Arrangements for officials at all provincial competitions shall be made by the Executive Director and/or appointees of the SSA Executive in cooperation with the ABOA.

Minor Officials

- Minor officials (scorekeepers) are volunteers from Coaldale Prairie Winds. Please treat them with respect and understanding; they are volunteering to help make the event run as smoothly as possible. Each scorekeeping table will be directly supervised by the scoretable supervisor.
- If you or the team has any concerns with the scorekeeping, a member of the coaching staff or teacher supervisor will address it through the Officials and/or Facility Managers. Do not direct comments to the minor officials. Spectators will not address any officials/minor officials at any time, or they will be asked to leave the facility promptly.

H. GRIEVANCES & DISCIPLINE

- There are two key focuses of the Grievance/Discipline Committee at SSA provincials.
    - The first focus is to deal with matters that occur during competition, typically discipline/conduct issues, and appeals that may arise from ejections.
    - The second focus is to handle any other matters that arise that require dispute resolution.
- Grievances need to be brought up to the Grievance Chair first and will then be discussed and concluded by the committee that is made up of an administrator (Megan Leusink), an SSA Commissioner or Staff Member, a head official from ABOA, and two coaches who are not in conflict of interest (selected at the coaches meeting).

I. TEAM ROOMS / CHANGE ROOMS

- Change rooms or classrooms will be assigned and labeled for home and away at each venue. Student hosts and facility managers can assist with required spaces. You will have access to classrooms for 45 minutes prior to game start and 45 minutes post game.
- Prairie Winds or associated school venues are not responsible for any lost or stolen items teams choose to leave unsupervised in change rooms at any venue.
- Change rooms at Prairie Winds are located in the gymnasium on the west wall. These will be available for half-time use. Classrooms will be available during the tournament for before and after games.
- Change rooms at Kate Andrews will be provided classrooms. This is the space available for the pre, half-time and post game. The facility manager and student hosts will direct you to the appropriate space assigned to your team.
- Change rooms at RI Baker are accessible from the gymnasium to be used for half time. Classrooms will be available during the tournament for before and after games.
- Each team will be assigned a student host that can assist them in their needs during the tournament. Whether this is requiring a team room or getting ice, they're your first point of contact.

J. COMPETITION UNIFORM/RULES

- Basketball Rules and policies are outlined on pages 48-50 of the SSA Policy Handbook.

- Please do not change in the gym at your respective benches. Please make any uniform changes in the change rooms provided by the hosts.

K. EQUIPMENT

- Please provide your own warmup balls for practice and warmup.
- SSA provided custom game balls will be used for gameplay.

2. HOST INFORMATION

A. VENUE INFORMATION

VENUE	Coaldale Prairie Winds Secondary 2600 16 Ave #200, Coaldale, AB T1M 1N7 403 - 345 - 3383 https://www.coaldaleprairiewinds.ca/

B. ACCOMMODATIONS

SSA Partner Hotels

Option #1	Holiday Inn Express Lethbridge SE 217 41 St S Lethbridge, AB T1J 1Z3 Distance to CPWS: 12 minutes	CALL: 403-942-5856 2 Beds / $169.00 Block Code: APB
Option #2	Best Western Plus 209 41 St S Lethbridge, AB T1J 1Z3 Distance to CPWS: 12 minutes	CALL: 403-329-6844 2 Beds / $159.00 Block Code: APB

C. FOOD & BEVERAGE

- A full concession will be located in the common space at Coaldale Prairie Winds Secondary throughout the event. Hot meals and a variety of snacks will be available for purchase.
- A modified concession will be located at RI Baker throughout the event. Hot meals and a variety of snacks will be available for purchase.
- No concession will be available at Kate Andrews.
- Water refill stations are located at all three venues.
- Jerry's Pop Shop and Kona Ice will be available throughout the weekend at staggered times at both RI Baker & Prairie Winds.

D. HOSPITALITY

- Hospitality rooms for coaches and officials are available at all three venues in designated spaces identified with signage. The main space will be available in the Coaldale Prairie Winds staff room. The RI

Baker hospitality room will be available in the staffroom. KAHS hospitality room will be located in the art room.

- These rooms will be stocked with food, snacks and beverages for coaches and officials.
- Teams will have access to a designated classroom 45 minutes pre-game, and 45 minutes post-game. (Identified on the maps at the end of this package). These are teacher classrooms and require your respect in terms of their privacy and space. They have graciously allowed us to use their space to provide teams a meeting location. Your student host or facility supervisor will open the designated room available for you.

E. PARKING / TRANSPORTATION

PARKING INSTRUCTIONS - School is in session on Wednesday and Thursday, but Friday is a PD day. The below instructions are primarily for Wednesday and Thursday while students are present.

- Prairie Winds
  - Buses can park along the road to the west of the parking lot.
  - Spectators can park in the parking lot adjacent to the school and to the South West.

- Kate Andrews High School
  - Buses can park to the east of the school, along the soccer field road.
  - Spectators can park in front of the school and to the south along the road near the track.

- RI Baker Middle School
  - Bus parking for Wednesday and Thursday will be along 22nd avenue, south of the school.
  - Bus parking for Friday and Saturday can be in the bus loop.

F. TICKETING

- Spectators will be required to pay a daily admission or purchase a tournament pass. Those who purchase a tournament pass will be given a wristband upon verification for admittance during the weekend.
- Tournament gates will be located at each competition venue on Thursday, Friday, and Saturday. All passes **must be purchased digitally through the hudl portal.** To purchase a day pass or tournament pass visit: https://www.asaasportsnetwork.com/asaaprovincialstickets/.
- Day Pass: $12.00
- Tournament Pass: $30.00

G. LIVE STREAMING

- All Live streaming will be done through the asaasportsnetwork.com using HUDL technology and equipment.
- Coaldale Prairie Winds gymnasium will provide an enhanced broadcast on Championship Saturday.
- Viewing packages will vary in price based on the viewers' needs and number of days streaming.
- For more information on streaming please go to https://schoolsportalberta.ca/
- No secondary Live Streaming is allowed or permitted at this event. Failure to comply may lead to being asked to leave the venue.
- Coaldale Prairie Winds Theatre will be available for teams to gather, relax, and watch the stream from the other schools on our 36 foot screen. This will be available from 11am on Thursday to 6pm on Saturday.

Please be respectful of this space and clean up after yourselves as our drama department has graciously permitted its use for the weekend.

H. MERCHANDISE

- Northwest Designs will be set-up in the atrium at Coaldale Prairie Winds Secondary and have SSA Provincial Championship apparel for purchase.
- If you are not able to purchase your apparel at the event due to a shortage of stock, you will have the opportunity to make a team order after the event. For more information on how to place a post-event online order, please find the apparel section of the championship website.

I. TEAM SPORTSMANSHIP

- It is encouraged to get input from all participating teams, coaches, and fans when selecting the team sportsmanship award. By including the criteria for the award in the coaches' package, this will give each team a better understanding of what they should be looking for, as well as the behaviour that is expected of them. This will also give you a better sense of the opposing team's view on attitude, behavior and overall sportsmanship during the game.
- One sportsmanship banner will be given to one team at the SSA Provincial Championship. The team receiving this award will represent the true spirit of sportsmanship, integrity, ethics and fair play
- At the end of each match, two winners will be selected for the SSA Sportsmanship Player of the Game award.
- Throughout the facilities, there will be a QR code that is available for spectators to scan, to nominate anybody that has demonstrated key aspects of sportsmanship throughout the event
- These nominations will be regularly reviewed by the committee throughout the event, and keychains will be distributed to celebrate certain individuals
- These nominations will also aid in the committee's selection of the team sportsmanship recipient.
- The sportsmanship committee or appropriate representative should personally award players their sportsmanship pins, at an appropriate time. When presenting pins to the athletes, identify their name, school, behavior and compliment them on their outstanding and consistent good sportsmanship. If possible, present the tag using the PA system and in front of spectators. This presentation should be at an appropriate break in the action.

J. SPORTSMANSHIP

SPORTSMANSHIP AWARDS - NOMINATION BY QR CODE SIGNAGE

- These should be given to individuals who exhibit outstanding displays of integrity, fair play and good sportsmanship. They may be given to athletes, coaches, parents and spectators. These individuals should be recognized for bringing positive presence to the Championship and demonstrating consistent exemplary sportsmanlike behavior. Recipients of a sportsmanship tag should show exemplary behavior.

    - Name, School, Jersey # (if applicable), and description of why they received the award.
    - Athlete/Coaches:
    - Conduct themselves in a positive nature/manner during, before and after the race
    - Be courteous, polite and friendly at all times
    - Show good sportsmanship during the race
    - Show concern, respect or empathy for an opponent-display an outstanding act of sportsmanship, ethics or integrity

SPECTATOR / PARENTS:

- Consistently give positive feedback to players/others
- Welcome opponents
- Positive comments before, during and after the game
- Be helpful to others (ie. willingly offer information about the championship, scheduling, venue locations, etc. to onlookers)

K. SOCIAL MEDIA

- We know that every picture tells a story. The moments we capture here—the hard work, the passion, the victories, and the sportsmanship—are what make these events so special. Our goal is to highlight these incredible memories and share them with the wider community. We encourage all of you, from athletes and coaches to parents and fans, to take photos and videos throughout the event.
- To make sure we can find and celebrate all of your amazing content, please tag us @schoolsportalberta and use our official hashtags: **#SchoolSportAlberta or #ssaprovs**. By using these hashtags, you help us showcase the best of School Sport Alberta and create a collective memory of this day
- Finally, please remember to be respectful and mindful of others' privacy when you are posting. Let's make this a positive and supportive experience for everyone, both in person and online.

L. MEDICAL / EMERGENCY ACTION PLAN (EAP)

VENUE	Coaldale Prairie Winds Secondary / RI Baker / Kate Andrews
TOURNAMENT CHAIR	Clayton Ressler 587-223-7765 (cell)
EMERGENCY SERVICES POINT PERSON	Clayton Ressler (PW), Megan Leusink (RIBMS), Terry Hanna (KA)
COALDALE EMERGENCY SERVICES	403-345-5000 (minor) **or** 911 (major) **Coaldale Health Center** **Address: 2100 11th St, Coaldale, AB T1M 1L2** **Phone: (403) 345-3075** **Chinook Regional Hospital** **Address: 960 19 St S, Lethbridge, AB T1K 0B3** **Phone: (403) 388-6111**

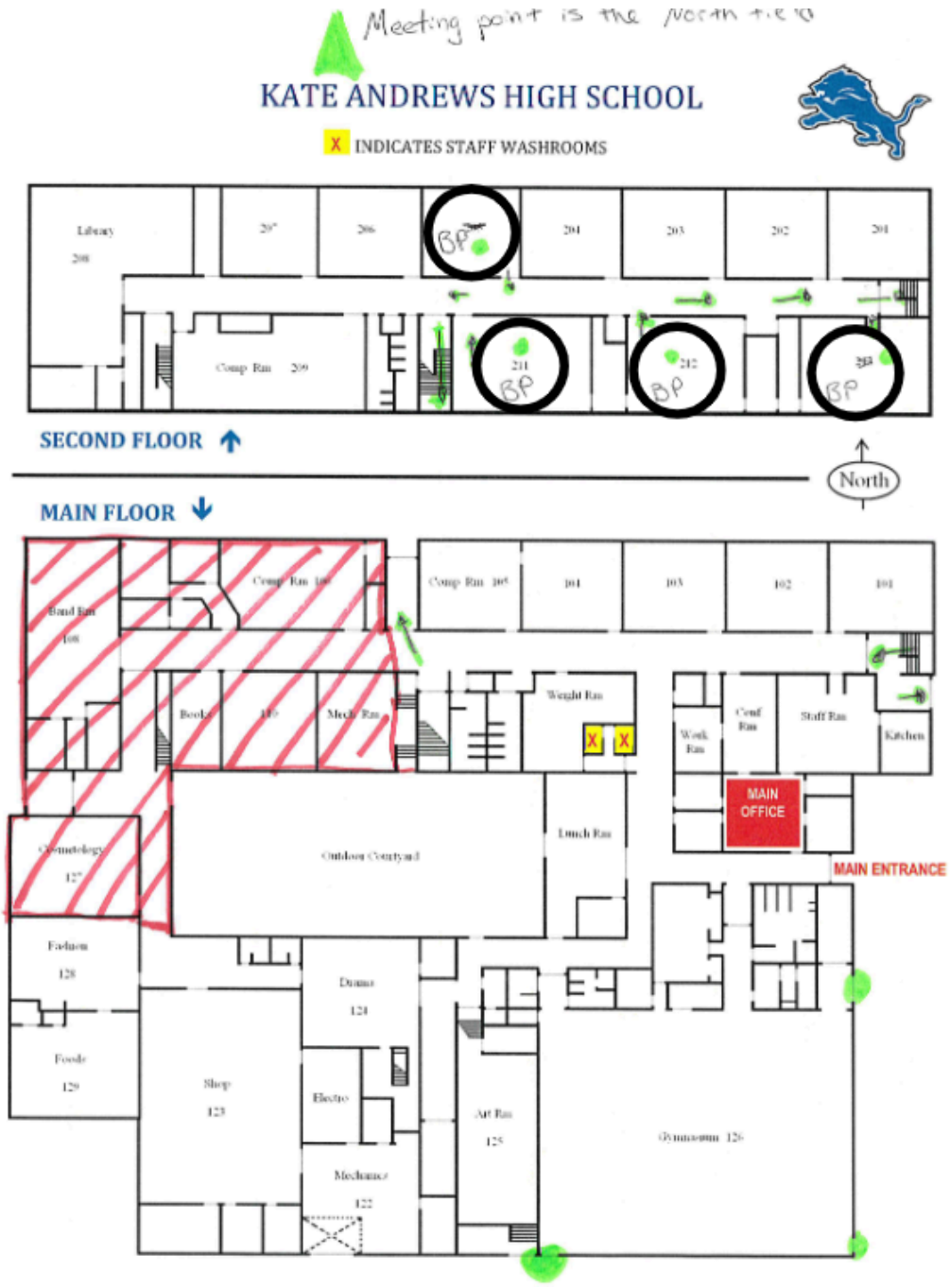
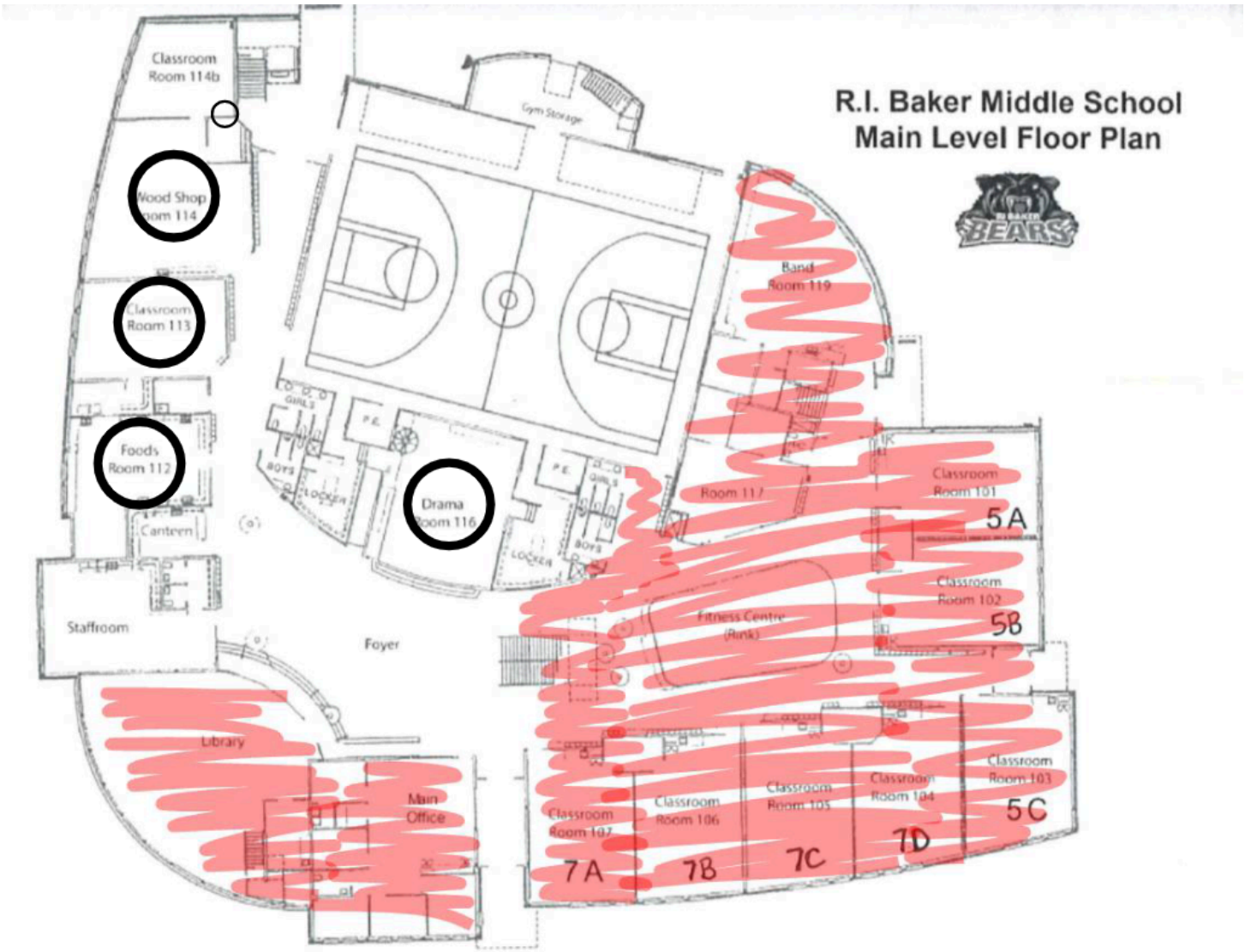
- All 3 venues are equipped with an athletic therapist for any minor injuries or needs. In addition, all 3 venues have an AED available. Site Supervisors will know the location should the need arise.

- Fire extinguishers are available in each venue, along with marked exits should an emergency arise.

- Site Supervisors will be clearly marked with a visible volunteer t-shirt and should be the first point of contact should any need arise. They will direct athletes, coaches, spectators etc to specific locations through the PA system should a fire drill, lockdown or any other emergency arise.
- Fire
    - Activate the nearest fire alarm
    - Evacuate the building using the designated exit routes.
    - Assemble at the designated muster point. (West parking lot (PW))
    - Do not re-enter the building until cleared by emergency personnel.
- Lockdown
    - Close all doors and secure the building.
    - Call 911 if it is safe to do so.
    - Await further instructions from site supervisors or law enforcement.
- Severe Weather
    - All spectators will move away from windows and exterior walls into interior rooms and hallways.
    - If evacuation is necessary, proceed to a designated shelter area.
- Power Outage
    - Please remain calm and stay in place.
    - Site Supervisors will assess the situation and provide updates as necessary.

Prairie Winds School Map (host classrooms are circled in black, provided access 45 minutes before and after games by staff supervisor or student host) Hospitality room for coaches/officials will be in the Staff Room.

Kate Andrews High School Map (host classrooms are circled in black (2nd floor), provided access 45 minutes before and after games by staff supervisor or student host) Hospitality room for coaches/officials will be in the weight room.



RI Baker School Map (host classrooms are circled in black, provided access 45 minutes before and after games by staff supervisor or student host) Hospitality room for coaches/officials will be in the staff room. Please note the red areas are off limits to teams.